**TRAVEL BOOKING FORM FOR TAYLOR TRAVEL LTD**

For travel to/from Gatwick, Heathrow or Stanstead at the start/ends of terms

**Any students arriving later or earlier than the stated School opening hours, must gain permission from the Principal’s PA Jane.Skinner@doyrms.com.**

Student Name\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ House\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Age\_\_\_\_\_\_\_\_\_

I have booked my son/daughter the following flights:

(Please see the document ‘End/Start of term travel – a guide for parents’ for earliest and latest flight times)

**NO FLIGHTS SHOULD BE BOOKED BEFORE 1800hrs. MOST FLIGHTS NEED TO BE LATER THAN THIS.**

**OUTBOUND-** Friday **31st March 2023**

Departure Airport \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_­­­­­\_\_\_Flight No \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Terminal \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Departure Time \_\_\_\_\_\_\_\_\_\_\_ Airline Company\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Destination Airport \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**INBOUND** – Sunday **23rd April 2023** (The final flight for connecting flight journeys)

Departure Airport \_\_\_\_\_\_\_­­\_\_\_\_\_\_\_\_\_\_Flight No \_\_\_\_\_\_\_\_\_\_\_\_\_\_Airline Company\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Arrival time \_\_\_\_\_\_\_\_\_\_\_\_\_Arrival Airport \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Terminal \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Please tick **one** of the following boxes:

|  |  |
| --- | --- |
| My son/daughter is an **unaccompanied minor** and needs to be handed over to the airline staff\* |  |
| **Escort required** (Includes drop off/collection to/from named person) please arrange an escort on my behalf\* |  |
| **NO Escort required\*** |  |

\*Please see flight booking time document

Parent’s emergency phone number: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Student’s emergency phone number: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

UK Guardian’s emergency phone number: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

I understand the school will recover the cost on the end of term bill.

I have read the terms of Taylor Travel Ltd as per the schedule of charges.

Signed \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**FOR STUDENTS TRAVELLING WITH A SIBLING OR OTHER RELATIVE:**

I request that the above named student is to travel with ………………………………………………….. and remain with their sibling or relative at all times during transit and escorting from Taylor Travel Ltd.

**Contact Information**

Parent’s Name: - UK Guardian: -

Address: - Address: -